



## 2024 USATF-NJ LDR GRAND PRIX AGREEMENT

Please carefully read the following guidelines/ instructions to ensure all necessary steps are followed so we can process your Grand Prix Agreement properly and efficiently:

1. Grand Prix Agreement must be received a minimum of 60 days prior to the even ***When bidding for a 2024 championship, form must be submitted along with Championship Bid. (No Grand Prix fee for the event you are bidding included as part of bid. See 2024 Bid form)*** It is in your best interest to get them in early! Mailing address is USATF–NJ, 150 River Road, Suite N-3, Montville, New Jersey, 07045 or email: managingdirector@newjersey.usatf.org
2. Grand Prix Agreements must be received with a Grand Prix Rights fee of **\$75** for the 1st Grand Prix race plus **\$25** for each additional event wishing to be a Grand Prix at the same event on the same day. For example: You are hosting a 10k and a 5k at location X, and want both races to be Grand Prix events, your Grand Prix Rights fee will be \$100. **Fees: non-refundable.**
3. If an agreement is accepted by USATF–NJ, the total Grand Prix Rights fee will be retained. **The Grand Prix Rights fee is in addition to Association and National sanction fees. Sanction Fees are to be submitted and paid online through USATF.org National Website** Please Submit check to USATF–NJ for Grand Prix fees along with Grand Prix paperwork.
4. If an agreement is declined., The Grand Prix Rights fees will be returned to the race committee.
5. If a race committee fails to meet the Grand Prix Agreement requirements, USATF–NJ reserves the right to revoke Grand Prix status and retain the rights fees.
6. **\$100.00 FINE IF CURRENT 2024 LOGOS ARE NOT USED FOR PAPER APPLICATIONS, on your WEBSITE and for ONLINE REGISTRATION. Please Do not use previous years logos! REMEMBER TO REMOVE OLD LOGOS FROM WEBSITE WHEN SETTING UP 2024 EVENT!**
7. The USATF–NJ member preregistration discount is required for both online and on the mail in application. **If discount is not provided in online registration, the race is responsible for paying the NJ Association the discount amount for all the USATF–NJ registered members that signed up for the event including race day registrations.**

**RACE DISTANCE** : All events are road events. Trail/ XC events not accepted!

5k \_\_\_ 4 M \_\_\_ 8k \_\_\_ 5 M \_\_\_ 10k \_\_\_ 12k \_\_\_ 15k \_\_\_ 10 M \_\_\_ 20k \_\_\_  
Half Marathon \_\_\_ 25k \_\_\_ 30k \_\_\_ Marathon \_\_\_ Other (List Distance) \_\_\_

USATF COURSE CERTIFICATION NUMBER \_\_\_\_\_

### ***EVENT DETAILS:***

Name of Race: \_\_\_\_\_

Contact EMAIL: \_\_\_\_\_

Day & Date of Race: \_\_\_\_\_ Start Time: \_\_\_\_\_

Race Site (Location, Town/City): \_\_\_\_\_

Race Director Name: \_\_\_\_\_ Phone \_\_\_\_\_

Race Director EMAIL: \_\_\_\_\_

Computer Timing Company \_\_\_\_\_ Phone \_\_\_\_\_

2024 Entry Fee \$ \_\_\_\_\_

**CONTINUE TO PAGE 2!**



## **GRAND PRIX REQUIREMENTS:**

- USATF-NJ Sanctioned event on a current USATF Certified Course. **SUBMIT SANCTION ONLINE.**
- Pay Required Grand Prix Rights Fee (minimum—see #2 above)
- Sign & submit USATF Trademark Agreement
- Submit Event Information Sheet to USATF-NJ
- USATF-NJ must approve *EVENT DRAFT APPLICATION* prior to printing and distribution \$50 penalty for incorrect USATF information and Grand Prix Requirements. *Provide (1) application to USATF-NJ for review*

### **What we look for:**

- Correct usage of the Grand Prix Logo & USATF-NJ logo and grand prix point designation.
- Required Pre-Entry discount for pre-race registered USATF-NJ Runners.
  - **Minimum \$3 Discount for pre-entry event cost \$49 and under**
  - **Minimum \$5 Discount for pre-entry event cost \$50 and above**
- Pre-Entry Discount to USATF-NJ Athlete Members until close of pre-race registration.
- Pre-entry mail in deadline and discount not to exceed 10 days prior to event.
- Pre-entry online deadline and discount not to exceed 5 days prior to event
- DOB and USATF-NJ # registration entry fields
- Age group awards must go up to at least 80+, Recommend 90+
- List timing company or results website on race application
- Online Race Information must adhere to all hard copy requirements

## **Provide the list of results requirements to your scoring company!**

An **electronic** copy of your results must be sent to CompuScore, our Grand Prix scoring company, by email to [staci@compuscore.com](mailto:staci@compuscore.com) within 1 week after your race(s). The results must list the runners in order of finish and must include the following fields:

### **Fields Required for Grand Prix Scoring:**

1. **Place**
2. **Last Name**
3. **First Name**
4. **City/Town**
5. **State**
6. **Gender**
7. **Age**
8. **Time**
9. **Designation of USATF-NJ Membership ('U' if a USATF member, blank if not member)**

All fields should be separate and not combined this includes first and last name.

Optional fields: Date of birth, email address

The order of the above fields does not matter.

Most race directors send results in an excel spreadsheet. CompuScore can handle almost any format. *Paper copies, scanned results and hand-written results are not to be submitted.*

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**OTHER RACE INFORMATION:**

**Age Group Award Categories:**

*This section is informational and not a requirement for Grand Prix Approval. Providing this information allows USATF NJ to provide our members with additional details about your event to USATF members. Things such as 5 year age divisions is something our Masters 40 and over look for when selecting a race to compete in a race.*

**Adult Categories: Top (3) Male/Female in 5-year age divisions (preferred)  
Five year groups after age division 16-19; 20-24, 25-29, ..., 40-44,.....75-79, 80-84, 85-89,90 and over \_\_\_\_\_**

**Age Divisions to 90 and over (preferred) \_\_\_\_\_Age Divisions to \_\_\_\_\_years old (list oldest age category)**

***Yes, We do have runners competing into their 90s!***

**Top (3) Male/Female in 10- Year age groups  
after age division 16-19; 20-29, 30-39, 40-49, 50-59, 60-69, 70-79, 80-89, 90 and over \_\_\_\_\_**

**Age Divisions to 90 and over (preferred) \_\_\_\_\_Age Divisions to \_\_\_\_\_years old (list oldest age category)**

**Prize Money:** Will there be prize money?

**Yes \_\_\_\_\_ No \_\_\_\_\_**

Please provide details on prize money, if offered. *Example: Top 3 men and women \$100, \$75, \$50*

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- USATF–NJ logo on race bibs and event signage. \_\_\_\_\_
- USATF–NJ logo or name to be included on event apparel \_\_\_\_\_
- Provide separate USATF–NJ prize money (if applicable) \_\_\_\_\_
- Provide Masters Prize Money based on PLP age grading \_\_\_\_\_

**Agreement:** This Grand Prix application represents a binding agreement between the organizers of the event and USATF New Jersey (USATF–NJ). Once the Grand Prix status is granted, all requirements and suggested conditions agreed to by this event’s organizers must be honored in good faith or the event may be relieved of its Grand Prix status for this year and its future Grand Prix eligibility may be jeopardized. ***Any event application produced and disseminated to the public without approval from USATF New Jersey is subject to a \$50 penalty and must be reprinted with any necessary corrections.*** Additionally, violation of the Trademark Sublicense Agreement may cause legal intervention from the USATF National office.

***THERE IS A \$100 FINE FOR FAILURE TO USE THE (2) REQUIRED 2024 GRAND PRIX LOGOS!***

**SIGN: \_\_\_\_\_ DATE: \_\_\_\_\_**