



USATF-NJ GENERAL MEETING DRAFT AGENDA

LOCATION: Garwood Family Center YMCA
500 East Street, Garwood, NJ

DATE: March 15, 2017

TIME: 7:00 PM

I. Sign-In sheet along with introductions

II. President's Message: Edward Neighbour

III. Minutes September 22, 2016 General Meeting

IV. Administrative Report: Terence Mullane

V. Financial Report: Reno Stirrat

VI. Proposed Bylaw Amendment to Article 12

- Purpose: Additional Sports MUT, Cross Country to LDR Division, Para Athlete to Administrative Division. Brings NJ Bylaws into alignment with USATF National. Submitted as per NJ Association Bylaws Article 20. B. 3. and 4. to bring into alignment with USATF National. See attachment

VII. Elections Officers. Three Year Term: 2017/05/01 to 2020/04/30

• **President:**

- Preside at all meetings of USA TF and its Board;
- An ex officio non-voting member of all committees;
- Subject to the direction of the Board of this Association, shall manage and supervise the affairs of this Association
- Term Limitation: Two Consecutive Terms

• **Vice President:**

- The Vice President shall perform duties assigned by the President and Board.
- In the temporary absence of the President from a meeting, the Vice-President shall serve as acting chair
- Term Limitation: Two Consecutive Terms

• **Secretary**

- The Secretary shall keep or cause to be kept all records of this Association, and all minutes of meetings of this Association and its Board, and, in general shall perform all duties normally pertaining to the office of secretary
- No term limitation



- **Treasurer**
- The Treasurer shall keep or cause to be kept a correct and complete record of account, showing accurately at all times the financial condition of this Association and, in general, shall perform all duties normally pertaining to the office of Treasurer.
- No term limitation.

VIII. Sport Committee Reports

- LDR Committee Report: Edward Neighbour
- Track & Field Committee Report
- Race walk Committee Report
- Youth Committee Report

IX. Officials Committee Report

X. New Business

XI. Meeting Adjourned

Proposed Amendment to New Jersey Association Bylaws

Current Bylaw section:

ARTICLE 12

COMMITTEES -GENERAL PROVISIONS

A. Committees:

The following committees of this Association are established with such duties, responsibilities, and make-up as outlined here and in Articles reserved for each type of committee:

High Performance Division:

Men's Track & Field

Women's Track & Field

Race Walking

Long Distance Running Division:

Men's Long Distance Running

Women's Long Distance Running

Masters Long Distance Running

General Competition Division:

Masters Track & Field

Youth Athletics

Administrative Division:

Budget

Law & Legislation & Rule

Member Services.

Officials

Records

Review

B. General provisions: The following provisions apply to all of this Association's committees:

1. Term of members: The term of Sport Committee Chairs and Vice Chairs shall be in accordance with Article 8-F., and the terms of other sport committee members shall continue as long as they meet the requirements of Subparagraph B-2 below. The term of the Chair and other offices of the Officials Committee shall be in accordance with the committee's bylaws, and the term of its other members shall continue as long as they remain certified officials. The term for members of all administrative committees shall be three (3) years and shall commence on July 1st of 2002 and each three years thereafter;
2. Committee makeup:

- a. The makeup of sport committees shall be open to all Association members in good standing who meet the requirements of Article 8-F All such members attending a committee meeting are entitled to vote in committee elections and other voting matters. At the time of the Sport Committee elections, each Sport Committee may elect an executive committee or the Sport Committees of a division may elect a combined executive committee or a divisional chair. An executive committee may act on behalf of the sport committee or sport committees between committee meetings. A divisional chair shall chair meetings of the division, coordinate activities among the sport committees of the division and perform such other duties as may be assigned by the sport committees of the division or their combined executive committees.¹
 - b. The Officials Committee shall consist of the certified officials of the Association plus athletes necessary to meet the requirement of subparagraph 5. The Officials Committee shall elect its chair and officers in accordance with its committee bylaws.
 - c. Other administrative and ad-hoc committees shall consist of at least three members including a chair .The President shall appoint the members and chair in accordance with Article 9-B-1-d.
3. Committee notification: Notification for election meetings shall be in accordance with the Association election notification requirements of Article 8. Other divisional or committee meetings should be upon ten days notice except in emergencies. Notice shall be posted on the Association web site and also provided to members who have requested to be on the divisional or committee list.
 4. Quorum: A quorum for any sport committee or the Officials Committee is five eligible voters. A quorum for other administrative or ad hoc committees shall consist of a majority of its members;
 5. Athlete representation: Except for the Youth Athletics Committee and its subcommittees, all Association committees, subcommittees, or other appointed or elected bodies of this Association shall consist of at least twenty percent (20%) active athletes. At least twenty-five percent (25%) of the active athletes shall have competed for the United States in international competition within the last ten years if such athletes are available.

Proposed Bylaw Amendment:

ARTICLE 12

COMMITTEES -GENERAL PROVISIONS

A. Committees:

The following committees of this Association are established with such duties, responsibilities, and make-up as outlined here and in Articles reserved for each type of committee:

Track & Field and Racewalk Division:

Men's Track & Field

Women' s Track & Field

Race Walking

Masters Track & Field

Long Distance Running Division:

Men's Long Distance Running

Women's Long Distance Running

Masters Long Distance Running

Mountain Ultra Trail (MUT) Running Division

Cross Country

Youth Athletics Division:

Youth Track and Field

Youth Cross Country

Administrative Division:

Budget

Law & Legislation & Rule

Member Services.

Officials

Records

Review

Para Athlete

B. General provisions: The following provisions apply to all of this Association's committees:

6. Term of members: The term of Sport Committee Chairs and Vice Chairs shall be in accordance with Article 8-F., and the terms of other sport committee members shall continue as long as they meet the requirements of Subparagraph B-2 below. The term of the Chair and other offices of the Officials Committee shall be in accordance with the committee's bylaws, and the term of its other members shall continue as long as they remain certified officials. The term for members of all administrative committees shall be three (3) years and shall commence on July 1st of 2002 and each three years thereafter;
7. Committee makeup:
 - a. The makeup of sport committees shall be open to all Association members in good standing who meet the requirements of Article 8-F. All such members attending a committee meeting are entitled to vote in committee elections and other voting matters. At the time of the Sport Committee elections, each Sport Committee may elect an executive committee or the Sport Committees of a division may elect a combined executive committee or a divisional chair. An executive committee may act on behalf of the sport committee or sport committees between committee meetings. A divisional chair shall chair meetings of the division, coordinate activities among the sport committees of the division and perform such other duties as may be assigned by the sport committees of the division or their combined executive committees.ⁱⁱ
 - b. The Officials Committee shall consist of the certified officials of the Association plus athletes necessary to meet the requirement of subparagraph 5. The Officials Committee shall elect its chair and officers in accordance with its committee bylaws.

- c. Other administrative and ad-hoc committees shall consist of at least three members including a chair .The President shall appoint the members and chair in accordance with Article 9-B-1-d.
8. Committee notification: Notification for election meetings shall be in accordance with the Association election notification requirements of Article 8. Other divisional or committee meetings should be upon ten days notice except in emergencies. Notice shall be posted on the Association web site and also provided to members who have requested to be on the divisional or committee list.
9. Quorum: A quorum for any sport committee or the Officials Committee is five eligible voters. A quorum for other administrative or ad hoc committees shall consist of a majority of its members;
10. Athlete representation: Except for the Youth Athletics Committee and its subcommittees, all Association committees, subcommittees, or other appointed or elected bodies of this Association shall consist of at least twenty percent (20%) active athletes. At least twenty-five percent (25%) of the active athletes shall have competed for the United States in international competition within the last ten years if such athletes are available.

Proposal Submitted by Edward Neighbour:

The intent of the revision to the Sports Committee Division is to provide representation in the in alignment with USATF National.

The NJ Association Bylaws of the Article 12 is being organized with Track & Field and Race Walk Division and the Masters Track & Field in order to bring the bylaws into alignment with the way Track &Field and race walk committee currently operates in practice in the New Jersey Association.

The LDR Division expansion includes the addition Mountain Ultra Trail (MUT) and Cross Country. The Association has representation at the National Level in these areas. This brings the New Jersey Associations Bylaws into better alignment with the USATF National LDR Division.

The organization for Youth Athletics is intended to clarify the Youth Committee by recognizing the Track and Field and Cross Country components on the Youth committee.

The proposed addition of the Para Athlete Committee to the administrative section is to bring the Association into alignment with USATF which has established a Para Athlete Committee within the Administrative Division.
